

ATLAS Learning Contractor Login Instructions

It's important that you complete your mandatory training before starting work on our site so please follow the instructions below to create your ATLAS Learning account.

Please note that it may take *up to 1 hour for your required training to populate* in your Learning Assignments.*
NOTE: – This system only works in Internet Explorer. If you are using Chrome or any other web browser the return email does not go through.

1. Click on the link below to go to the ATLAS Learning Contractor Portal

<https://incitecpi.plateau.com/learning/user/portal.do?siteID=EXT&landingPage=login>

2. On the Login page, click the blue link **Click Here to Register** (as shown above)
3. Complete the registration details noting the following:
 - a. **Username** should start with CON and then your First name and last name
Example: John Smith username would be CONJOHNSMITH
 - b. If the Username is already taken or too long, start with CON use the first letter of your first name and your surname example: CONJSMITH
 - c. The Registration Code is: **DNCONALL2017**
 - d. Job site: scroll down to **US** then select the site you are working at.
 - e. Labor Hire Company Name: enter the name of the company you represent.
 - f. Employment Type: **Select DNA Americas Contractor Low, Medium or High** risk based on what your site contact has told you.

Note: All fields with red asterix* are mandatory

4. Once all fields are complete, Click **SUBMIT**
5. **You can now use your UserID and password to login and complete the required training.** Please note that it may take up two hours for your required training to be added to your Learning Assignments.

* If you need to take your courses immediately, and they haven't been populated yet, you can click on the BROWSE ALL COURSES option to select and take your courses immediately.

If you have any problems, please contact your site representative.

Enjoy your Learning with us!